

APPEAL TO THE APPELLATE COURT OF ILLINOIS FROM THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

DEPARTMENT, DIVISION/DISTRICT

Plaintiff/ Appellant Appellee v.

Defendant/ Appellant Appellee

Reviewing Court No.:

Circuit Court No.:

Honorable Trial Judge

Date of Order being Appealed:

Date Notice of Appeal Filed:

REQUEST FOR PREPARATION OF SUPPLEMENTAL RECORD ON APPEAL

Atty. No.: Pro Se 99500

Atty Name:

Atty. for:

Address:

City: State:

Zip:

Telephone:

Primary Email:

Secondary Email:

Tertiary Email:

The Appellant in the above case has requested preparation of a Supplemental Record on Appeal for submission to the reviewing court pursuant to Illinois Supreme Court Rule 329. The Supplemental Record on Appeal should be prepared pursuant to the following:

A stipulation signed by the parties

An order of court dated (copy with judge's signature attached).

If documents were filed under seal with the Circuit Court, this Order should authorize them to be unsealed for inclusion in the Record on Appeal, or in the alternative, an Order must be obtained from the Appellate Court authorizing the inclusion of sealed documents in the Record on Appeal. See Rule 17 of the Appellate Court of Illinois.

Any filing that carries a filing stamp of the Clerk of the Circuit Court (Original or copy attached with a Notice of Filing). See Illinois Supreme Court Rule 324.

FEES

Payment may be made by Cash, Check or Money Order. Cash payments accepted for in-person payments only. Checks or money order should be made to Clerk of the Circuit Court of Cook County. Pursuant to 705 ILCS 105/27.2a(k) and 27.2(k), the Clerk of the Circuit Court of Cook County must charge fees for Records on Appeal in advance as follows:

100 pages or less, \$110

100 - 200 pages, \$185

Each page in excess of 200, \$.30/page

Reduced fee for Local Governments and School Districts, \$50

All prescribed fees are due in advance of transmission of the Supplemental Record on Appeal. It is understood and agreed that once a request for preparation of a Supplemental Record on Appeal is made by submission of this form to the Electronic Appeals Filing submission portal, the Appellant is responsible for the costs of preparing the Supplemental Record on Appeal, regardless of whether the Appeal is successful, dismissed, the time is extended, or a party elects to not have the Circuit Clerk transmit the Supplemental Record on Appeal to the Appellate Court. The Clerk of the Circuit Court of Cook County reserves the right to pursue a claim to recover the costs and expenses, including reasonable attorneys' fees, related to preparation of the Supplemental Record on Appeal.

Name

Signature of Requestor