

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, DOMESTIC RELATIONS DIVISION

IN RE: Marriage Civil Union Legal Separation
Allocation of Parental Responsibilities Visitation (Non-Parent) Support
Parentage of:

Form with fields for Case No., Calendar, and Respondent information, including a section for service instructions (\*\* Please serve the Respondent at:).

- 2105 - Summons - Retd - Substitute Service
2106 - Alias Summons - Retd - Substitute Service
2120 - Summons - Retd P.S.
2121 - Alias Summons - Retd P.S.
2123 - Summons Retd - Served at Correctional Facility
2220 - Summons - Retd N.S.
2221 - Alias Summons - Retd N.S.
2700 - Return of Service P.S. - Order of Protection
2702 - Return of Service N.S. - Order of Protection
2708 - Return of Service of Order - P.S.
2710 - Return of Service of Order N.S.

SUMMONS ALIAS SUMMONS

TO THE RESPONDENT:

The Petitioner has filed a legal proceeding against you for one or more of the following:

- Dissolution of Marriage/Civil Union Legal Separation Declaration of Invalidity
Custody Child Support Order of Protection under the Illinois Domestic Violence Act
Praecipe for Summons\*

Other: \_\_\_\_\_

YOU ARE SUMMONED and required to file your written appearance and response no later than thirty (30) days seven (7) days after service of this summons, not counting the day of service. To file your appearance and response you need access to the internet. Please visit www.cookcountyclerkofcourt.org to initiate this process. Kiosks with internet access are available at all Clerk's Office locations. Please refer to the last page of this document for location information.

Dorothy Brown, Clerk of the Circuit Court of Cook County, Illinois
cookcountyclerkofcourt.org

If you fail to file your written appearance within the time stated above, a default judgment may be entered against you and the court may grant the petitioner all or part of the relief that s/he is requesting in her or his petition.

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp>, or talk with your local circuit clerk's office.

**TO THE OFFICER:** This summons must be returned by the officer or other person to whom it was given for service, with endorsement thereon of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed.

Witness: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Circuit Court Clerk

Date of Service: \_\_\_\_\_

(To be inserted by officer on copy left with Respondent or other person):

Atty. No.: \_\_\_\_\_

Atty Name: \_\_\_\_\_

Atty. for: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Primary Email: \_\_\_\_\_

**NOTICE PURSUANT TO ILLINOIS SUPREME COURT RULE SCR 101(e)**

**ON SERVICE OF THIS SUMMONS, A DISSOLUTION ACTION STAY SHALL BE IN EFFECT, RESTRAINING BOTH PARTIES, AS PROVIDED BY STATUTE**

750 ILCS 5/501.1(a) of the Illinois Marriage and Dissolution of Marriage Act provides as follows:

Sec. 501.1. Dissolution action stay.

- a. Upon service of a summons and petition or praecipe filed under the Illinois Marriage and Dissolution of Marriage Act or upon the filing of the respondent's appearance in the proceeding, whichever first occurs, a dissolution action stay shall be in effect against both parties, without bond or further notice, until a final judgment is entered, the proceeding is dismissed, or until further order of the court:
  1. Restraining both parties from physically abusing, harassing, intimidating, striking or interfering with the personal liberty of the other party or the minor children of either party; and
  2. Restraining both parties from concealing a minor child of either party from the child's other parent.

The restraint provided in this subsection (a) does not operate to make unavailable any of the remedies provided in the Illinois Domestic Violence Act of 1986. . . .

- e. In a proceeding filed under this Act, the summons shall provide notice of the entry of the automatic dissolution action stay in a form as required by applicable rules.

**ANY PERSON WHO FAILS TO OBEY A DISSOLUTION ACTION STAY MAY BE SUBJECT TO PUNISHMENT FOR CONTEMPT.**

- \* When a praecipe for summons is filed without the petition, the petitioner has commenced suit for dissolution of marriage/civil union or legal separation and the respondent is required to file his or her appearance not later than thirty (30) days from the day the summons is served and to plead to the petitioner's petition within thirty (30) days from the day the petition is filed. {750 ILCS 5/411 (b)}

## CLERK OF THE CIRCUIT COURT OF COOK COUNTY OFFICE LOCATIONS

Richard J Daley Center  
50 W Washington  
Chicago, IL 60602

District 2 - Skokie  
5600 Old Orchard Rd  
Skokie, IL 60077

District 3 - Rolling Meadows  
2121 Euclid  
Rolling Meadows, IL 60008

District 4 - Maywood  
1500 Maybrook Ave  
Maywood, IL 60153

District 5 - Bridgeview  
10220 S 76th Ave  
Bridgeview, IL 60455

District 6 - Markham  
16501 S Kedzie Pkwy  
Markham, IL 60428

Domestic Violence Court  
555 W Harrison  
Chicago, IL 60607

Juvenile Center Building  
2245 W Ogden Ave, Rm 13  
Chicago, IL 60602

Criminal Court Building  
2650 S California Ave, Rm 526  
Chicago, IL 60608

### Daley Center Divisions/Departments

Civil Division  
Richard J Daley Center  
50 W Washington, Rm 601  
Chicago, IL 60602  
Hours: 8:30 am - 4:30 pm

Chancery Division  
Richard J Daley Center  
50 W Washington, Rm 802  
Chicago, IL 60602  
Hours: 8:30 am - 4:30 pm

Domestic Relations Division  
Richard J Daley Center  
50 W Washington, Rm 802  
Chicago, IL 60602  
Hours: 8:30 am - 4:30 pm

Civil Appeals  
Richard J Daley Center  
50 W Washington, Rm 801  
Chicago, IL 60602  
Hours: 8:30 am - 4:30 pm

Criminal Department  
Richard J Daley Center  
50 W Washington, Rm 1006  
Chicago, IL 60602  
Hours: 8:30 am - 4:30 pm

County Division  
Richard J Daley Center  
50 W Washington, Rm 1202  
Chicago, IL 60602  
Hours: 8:30 am - 4:30 pm

Probate Division  
Richard J Daley Center  
50 W Washington, Rm 1202  
Chicago, IL 60602  
Hours: 8:30 am - 4:30 pm

Law Division  
Richard J Daley Center  
50 W Washington, Rm 801  
Chicago, IL 60602  
Hours: 8:30 am - 4:30 pm

Traffic Division  
Richard J Daley Center  
50 W Washington, Lower Level  
Chicago, IL 60602  
Hours: 8:30 am - 4:30 pm