

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, DOMESTIC RELATIONS DIVISION**

IN RE: THE MARRIAGE CIVIL UNION OF:

	Petitioner
and	
	Respondent

Case No. _____

Calendar: _____

CERTIFICATE AND MOTION FOR DEFAULT PROVE-UP IN SUBURBAN MUNICIPAL DISTRICT

I, the undersigned (attorney for the) Petitioner, CERTIFY that I examined the Clerk’s file, docket, and the computer record maintained in this matter on _____, and found there is proof of service of process on the Respondent _____ by service _____ by substitute personal service on _____ by publication on _____, and having mailed the required notice. At least thirty (30) days has elapsed since service of summons or first publication and _____ no appearance has been filed or _____ an appearance has been made but no response has been filed and notice of this motion has been served on the Respondent. Where I have indicated _____ personal service _____ substitute service above, I also CERTIFY that I have given notice to the Respondent of my intention to request assignment for prove-up and to proceed to a prove-up hearing. I therefore MOVE that the Respondent be held in default and this matter be set for hearing in Suburban Municipal District _____ .

I further CERTIFY that I am prepared to present to the judge on the date of hearing the following documents:

1. a copy of the Petition and evidence that all court fees have been paid;
2. a copy of this Certificate and Motion for Default Prove Up;
3. a completed Affidavit as to Military Service as required by Title 50, Sec. 520 U.S. Code;
4. a Proposed Judgment and, where an appearance has been filed, any Marital/Civil Union Settlement Agreement and/or Joint Parenting Agreement previously executed by the parties which may be appended;
5. in case of personal service, an immediate Order For Support and a Notice to Withhold Income For Support;
6. a complete Family Support Affidavit as required by Domestic Relations Division General Order 89-D-1; and,

7. where appropriate, completed Application for Child Support Services with the IV-D Agency;

Petitioner/Petitioner's Attorney Date

Atty. No.: _____

Atty Name: _____

Atty. for: _____

Address: _____

City: _____

State: _____ Zip: _____

Telephone: _____

Primary Email: _____

4219 - Order of Default 5219 - Order of Default Denied

Order assigned for prove-up in District

8232 - District 2 8233 - District 3 8234 - District 4 8235 - District 5 8236 - District 6

ORDER OF DEFAULT ASSIGNMENT

IT IS HEREBY ORDERED THAT the Respondent is found in default and that this cause is assigned for prove-up

Suburban Municipal District _____ on _____ at _____ AM PM

All post-judgment matters shall be heard on Calendar _____ .

Petitioner's motion for finding of default is denied.

ENTERED:

Dated: _____

Judge

Judge's No.

Dorothy Brown, Clerk of the Circuit Court of Cook County, Illinois

cookcountyclerkofcourt.org