

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

Plaintiff/Petitioner

v.

Case No. \_\_\_\_\_

Defendant/Respondent

NOTICE OF WITHDRAWAL OF LIMITED SCOPE APPEARANCE (2160)

I withdraw my Notice of Limited Scope Appearance for \_\_\_\_\_ (party), pursuant to Supreme Court Rule 13(c)(7).

I have completed all services within the scope of the Notice of Limited Scope Appearance, and I have completed all acts ordered by the court within the scope of that appearance.

Service of documents upon me under Supreme Court Rule 11(e) will no longer be required upon the later of:

- (a) 21 days after service of this Notice or
(b) if \_\_\_\_\_ (party) files and serves an Objection to Withdrawal of Limited Scope Appearance within 21 days after service of this Notice, entry of a court order allowing my withdrawal. Service of documents on \_\_\_\_\_ (party) continues to be required.

NOTICE TO \_\_\_\_\_ (party): You have the right to object to my withdrawal as your lawyer if you believe that I have not finished everything that I had agreed to do. To object, you must:

- 1. Fill in the blanks in the attached form of Objection to Withdrawal of Limited Scope Appearance, including the Certificate of Service and sign where indicated.
2. File the original Objection with the court by \_\_\_\_\_, (date to be filled in by lawyer) which is 21 days after the date that I am filing and serving this Notice.
3. On the same day that you file the Objection with the court, send copies of it to me, and to the other persons listed in the Certificate of Service attached to the Objection. Also, check the boxes in the Certificate of Service to show how you sent the copy to each person.

If you file and serve an Objection within the 21-day period, I will arrange to have a hearing date set by the court. I will send you notice of the date. You must appear at the hearing and explain to the judge why you believe that I have not finished everything that I had agreed to do for you.

By: \_\_\_\_\_ Signature of Attorney

Atty. No.: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Atty. for: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Primary Email: \_\_\_\_\_

Secondary Email: \_\_\_\_\_

Tertiary Email: \_\_\_\_\_

**PROOF OF FILING AND SERVICE**

I certify that this Notice has been filed with the court on \_\_\_\_\_, and on the same day I served this Notice on the following, including the Party that I represented, all counsel of record and parties not represented by counsel, and the judge now presiding over this case, by the method checked below for each.

List the name and address for each of the following:

Presiding Judge:

The Honorable: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Method of Service:    US Mail, Postage Prepaid    Personal Delivery    Email    Messenger    Fax

Client:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Method of Service:    US Mail, Postage Prepaid    Personal Delivery    Email    Messenger    Fax

Other Counsel of Record:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Method of Service:    US Mail, Postage Prepaid    Personal Delivery    Email    Messenger    Fax

Unrepresented Party:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Method of Service:    US Mail, Postage Prepaid    Personal Delivery    Email    Messenger    Fax

\_\_\_\_\_  
Signature of Attorney