

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

DEPARTMENT,

(County)

(Municipal)

(Division)

(District)

No. _____

AFFIDAVIT OF SPECIAL PROCESS SERVER

_____ being first
duly sworn on oath deposes and says that s/he was appointed by the Court on _____,
to serve process in the above mentioned cause.

1. That s/he served the within summons and a copy of the complaint on the within named Defendant, _____
by leaving a copy of each with the said Defendant personally on _____.

2. That s/he served the within summons and a copy of the complaint on the within named Defendant, _____
by leaving a copy of each at his/her usual place of abode with
_____ a person of the family of the age of 13 years or upwards and informed
that person of the content thereof on _____, _____, and that further s/he mailed a
copy of each in a sealed envelope with postage prepaid addressed to the Defendant, _____
at his/her usual place of abode on _____.

3. (a) That the sex, race and approximate age of the Defendant or other person with whom s/he left the summons
are as follows: Sex _____ Race _____ Approximate Age _____
(b) That the place where (if possible in terms of an exact street address) and the date and time of the day when
the summons was left with the Defendant or other person were as follows:

Place _____

Date _____, _____ Time of day _____ . m.

4. That s/he was unable to serve the within named Defendant.

Special Process Server Signature

Signed and sworn before me on this _____ day of _____,

Notary public