

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

COOK FIRST DEPARTMENT, (County) (Municipal) (Division) (District)

No. PRINT YOUR CASE NUMBER

AFFIDAVIT OF SPECIAL PROCESS SERVER

PRINT NAME OF SPECIAL PROCESS SERVER being first

duly sworn on oath deposes and says that s/he was appointed by the Court on PRINT DATE OF ORDER to serve process in the above mentioned cause.

I. That s/he served the within summons and a copy of the complaint on the within named Defendant, PRINT NAME OF PERSON OR PARTY BEING SUED by leaving a copy of each with the said Defendant personally on PRINT DATE SERVED.

II. That s/he served the within summons and a copy of the complaint on the within named Defendant, PRINT NAME OF PERSON OR PARTY BEING SUED by leaving a copy of each at his/her usual place of abode with PRINT NAME OF PERSON SUMMONS GIVEN TO a person of the family of the age of 13 years or upwards and informed that person of the content thereof on PRINT DATE SUMMONS WAS SERVED, and that further s/he mailed a copy of each in a sealed envelope with postage prepaid addressed to the Defendant, PRINT NAME OF PERSON OR PARTY BEING SUED at his/her usual place of abode on PRINT MAILING DATE.

III. (a) That the sex, race and approximate age of the Defendant or other person with whom s/he left the summons are as follows: Sex PRINT SEX Race PRINT RACE Approximate Age PRINT AGE

(b) That the place where (if possible in terms of an exact street address) and the date and time of the day when the summons was left with the Defendant or other person were as follows:

Place PRINT COMPLETE ADDRESS OF PROPERTY WHERE SUMMONS WAS SERVED

Date PRINT DATE SUMMONS WAS SERVED Time of day PRINT TIME . m.

IV. That s/he was unable to serve the within named Defendant.

PLEASE SIGN YOUR NAME NOTE: SIGNATURE MUST BE WITNESSED BY A NOTARY Special Process Server Signature

Signed and sworn before me on this day of

THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC Notary public