

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT - LAW DIVISION

Plaintiff
v.
Defendant
and
PLEASE SERVE:
Respondent in Discovery
No.

SUMMONS FOR DISCOVERY

To Respondent in Discovery:

YOU ARE HEREBY NOTIFIED that on _____, a complaint, a copy of which is attached was filed in the above Court naming you as a Respondent in Discovery. Pursuant to the Illinois Code Section 2-402 and Supreme Court Rules 201 et. seq., and/or Court Order entered on _____, the above named Plaintiff(s) are authorized to proceed with the discovery of the named Respondent(s) in Discovery.

YOU ARE SUMMONED AND COMMANDED to appear for deposition, before a notary public (answer the attached written interrogatories), (respond to the attached request to produce), (or other appropriate discovery tool). We are scheduled to take the oral discovery deposition of the above named Respondent, _____, on _____, at the hour of _____ a.m. p.m. at the office of _____, Illinois, in accordance with the rules and provisions of this Court. Witness and mileage fees in the amount of _____ are attached (or) (serve the following interrogatories, request to produce, or other appropriate discovery tool upon Respondent, _____ to be answered under oath by Respondent, _____, and delivered to the office of _____, Illinois, within 28 days from date of service).

TO THE OFFICER/SPECIAL PROCESS SERVER:

This summons must be returned by the officer or other person to whom it was given for service, with endorsement or affidavit of service and fees and an endorsement or affidavit of payment to the Respondent of witness and mileage fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed.

Atty. No.: _____
Name: _____ Date of Service _____
Atty. for: _____ (to be inserted by officer on copy left with defendant or other person)
Address: _____
City/State/Zip: _____ Dated: _____
Telephone: _____ WITNESS, _____
Primary Email: _____ This amendatory Act of the 94th General Assembly applies
Secondary Email: _____ to causes of action pending on or after its effective date.
Tertiary Email: _____ (source: P.A. 86-483.) _____