

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, LAW DIVISION

Plaintiff
v.
Defendant
and
PLEASE SERVE:
Respondent in Discovery

Case No. \_\_\_\_\_

SUMMONS FOR DISCOVERY

To Respondent in Discovery:

YOU ARE HEREBY NOTIFIED that on \_\_\_\_\_, a complaint, a copy of which is attached was filed in the above Court naming you as a Respondent in Discovery. Pursuant to the Illinois Code Section 2-402 and Supreme Court Rules 201 et. seq., and/or Court Order entered on \_\_\_\_\_, the above named Plaintiff(s) are authorized to proceed with the discovery of the named Respondent(s) in Discovery.

YOU ARE SUMMONED AND COMMANDED to appear for deposition, before a notary public (answer the attached written interrogatories), (respond to the attached request to produce), (or other appropriate discovery tool). We are scheduled to take the oral discovery deposition of the above named

Respondent, \_\_\_\_\_, on \_\_\_\_\_ at \_\_\_\_\_ AM PM at the office of \_\_\_\_\_, Illinois, in accordance with the rules and provisions of this Court.

Witness and mileage fees in the amount of \$ \_\_\_\_\_ are attached (or) (serve the following interrogatories, request to produce, or other appropriate discovery tool upon Respondent, \_\_\_\_\_, to be answered under oath by

Respondent, \_\_\_\_\_, and delivered to the office of \_\_\_\_\_, Illinois, within 28 days from date of service).

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit https://efile.illinoiscourts.gov/service-providers.htm to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit http://www.illinoiscourts.gov/FAQ/gethelp.asp.

TO THE OFFICER/SPECIAL PROCESS SERVER:

This summons must be returned by the officer or other person to whom it was given for service, with endorsement or affidavit of service and fees and an endorsement or affidavit of payment to the Respondent of witness and mileage fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed.

Atty. No.: \_\_\_\_\_

Date of Service: \_\_\_\_\_

Name: \_\_\_\_\_

(to be inserted by officer on copy left with defendant or other person)

Atty for: \_\_\_\_\_

Address: \_\_\_\_\_

Dated: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

WITNESS, \_\_\_\_\_

Telephone: \_\_\_\_\_

This amendatory Act of the 94th General Assembly applies to causes of action pending on or after its effective date. (source: P.A. 86-483.)

Primary Email: \_\_\_\_\_