

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

		Case No. _____
	Plaintiff(s),	Amount of Judgment \$ _____
v.		Balance Due \$ _____
	Defendant(s),	Return Date: _____

SUMMONS TO CONFIRM JUDGMENT BY CONFESSION

To each defendant:

YOU ARE SUMMONED and required either:

1. To appear in person in the office of the clerk of this court, in Room _____, _____, Illinois, at _____ a.m. p.m.
Address City or Town Time
 On _____, and file your appearance in writing with the Clerk of the Court or,

2. To cause your appearance in writing to be filed in this action by yourself or your attorney.
 On this date this case will be tried unless, upon application, another trial date is set by the Court.
 IF YOU DO NOT APPEAR OR CAUSE YOUR APPEARANCE TO BE FILED, THE JUDGMENT BY CONFESSION FOR \$ _____ AND COSTS ENTERED AGAINST YOU ON _____, MAY BE CONFIRMED BASED UPON COMPLAINT, A COPY OF WHICH IS HERETO ATTACHED.

To the officer:

This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service, and not less than 3 days before the day for appearance. If service cannot be made, this summons shall be returned so endorsed.

Atty. No.: _____	
Name: _____	Witness: _____
Atty. for: _____	
Address: _____	
City/State/Zip: _____	DOROTHY BROWN, Clerk of the Circuit Court of Cook County
Telephone: _____	
Primary Email: _____	**Service by Facsimile Transmission will be accepted at:
Secondary Email: _____	
Tertiary Email: _____	_____ (Area Code) (Facsimile Telephone Number)

SHERIFF'S FEES

Service and return _____ \$ _____

Miles _____

Total _____ \$ _____

_____, Sheriff of Cook County I certify that I served this summons on defendants as follows:

(a)-(Individual defendants-personal):

By leaving a copy and a copy of the complaint with each individual defendant personally, as follows:

Name of defendant	Date of service
_____	_____
_____	_____
_____	_____
_____	_____

(b)-(Individual defendants-abode):

By leaving a copy and a copy of the complaint at the usual place of abode of each individual defendant with a person of his/her family, of the age of 13 years or upwards, informing that person of the contents of the summons, and also by sending a copy of the summons and of the complaint in a sealed envelope with postage fully prepaid, addressed to each individual defendant at his/her usual place of abode, as follows:

Name of defendant	Person with whom left	Date of service	Date of mailing
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____, Sheriff of Cook County

By _____, Deputy

AFFIDAVIT OF SERVICE

_____ on oath states:

I served this summons on defendants by mailing by _____ (registered) (certified)

mail a copy of the summons and of the complaint in a sealed envelope with postage fully prepaid, addressed to each individual defendant at the address set forth in a copy of a notice of defense to a wage assignment served upon the judgment creditor, as follows:

Name of defendant	Address in notice of defense	Date of mailing	Employer
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signed and sworn to before me _____

Notary Public

DOROTHY BROWN, CLERK OF THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS