

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
MUNICIPAL DEPARTMENT, _____ DISTRICT

Plaintiff(s) v. Defendant(s)
Case No.
Rent Amount Claimed: \$
* Trial Date: Time:
Court Location:

SUMMONS FOR TRIAL
BEFORE YOU GO TO COURT, YOU MUST PAY YOUR APPEARANCE FEE.

You are hereby SUMMONED to Court, however, you must file your appearance and pay the required fee with the Clerk of the Circuit Court's Office at the court location on this form, on or before the date and before the time of the trial. IF YOU DO NOT FILE AN APPEARANCE and contest the claim, a JUDGMENT BY DEFAULT may be entered for the relief requested in the complaint, ordering that you be evicted. If judgment is entered against you, the SHERIFF may evict you. A money judgment may also be entered against you if requested in the complaint.

The Plaintiff(s), named above, has/have filed a complaint in this Court to have you evicted. A true and correct copy of the complaint is attached.

THEREFORE, you, the Defendant(s), after you have filed an appearance, are hereby summoned to appear in person before this Court on* _____ at _____ (a.m.)(p.m.) in Courtroom _____ at _____, at which time and place a TRIAL will be held on the complaint. (See top of this form if blanks not filled in).

*Not less than 7 days nor more than 40 days after issuance of summons.

SEE FEES ON THE REVERSE SIDE OF THIS FORM.

INSTRUCTIONS TO SHERIFF

This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service and not less than seven (7) days before the day for appearance. If service cannot be made, this summons shall be returned so endorsed.

This summons may not be served later than seven (7) days before the trial date.

Atty. No.:
Name:
Atty. for:
Address:
City/State/Zip:
Telephone:

WITNESS
DOROTHY BROWN, Clerk of Court
DATE OF SERVICE
(To be inserted by officer on copy left with Defendant or other person)

DOROTHY BROWN, CLERK OF THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
MUNICIPAL DEPARTMENT, _____ DISTRICT

Plaintiff(s) v. Defendant(s) Case No. Rent Amount Claimed: \$ * Trial Date: Time: Court Location:

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Atty. No.: Name: Atty. for: Address: City/State/Zip: Telephone:

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DOROTHY BROWN, CLERK OF THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
MUNICIPAL DEPARTMENT, _____ DISTRICT

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DOROTHY BROWN, CLERK OF THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

IMPORTANT INFORMATION FOR DEFENDANTS

THIS IS AN EVICTION SUMMONS

On the date and at the time shown on the other side, the court will decide whether you will have to move or whether you can continue to stay. YOU MUST BE ON TIME FOR COURT. HAVING TO GO TO WORK, BEING ILL, OR DOING SOMETHING ELSE DOES NOT MEAN YOU CAN MISS COURT.

APPEARANCE FEES INCLUDE A COUNTY LAW LIBRARY FEE OF \$13.00, THE COURT AUTOMATION FEE OF \$15.00, A DOCUMENT STORAGE FEE OF \$15.00, THE COURT SERVICES FEE OF \$25.00, CHILDREN'S WAITING ROOM FEE OF \$10.00 AND THE MANDATORY ARBITRATION FEE OF \$10.00 WHERE APPLICABLE.

JURY FEES ARE AS FOLLOWS:

**APPEARANCE FEES (BASED ON AMOUNT OF CLAIM)
(ALL CASES; NO DISPUTE RESOLUTION CHARGED)**

FORCIBLE DETAINER (POSSESSION ONLY)	\$168.00
\$1,500.00 OR LESS	\$168.00
\$1,500.00 TO \$15,000.00	\$178.00
MORE THAN \$15,000.00	\$198.00

CLAIMS FOR DAMAGES NOT IN EXCESS OF \$10,000.00	
*SIX-PERSON	\$12.50
*TWELVE-PERSON JURY	\$25.00 or
\$12.50 if another party paid for a jury of six	
CLAIMS FOR DAMAGES NOT IN EXCESS OF \$15,000.00	
*SIX-PERSON	\$115.00
*TWELVE-PERSON JURY	\$230.00 or
\$115.00 if another party paid for a jury of six	
CLAIMS FOR DAMAGES IN EXCESS OF \$15,000.00	
*TWELVE-PERSON JURY	\$230.00

***THESE FEES MAY BE WAIVED BY APPROPRIATE COURT ORDER. YOU HAVE THE RIGHT TO FILE A PETITION SEEKING SUCH AN ORDER.**

IF YOU DON'T COME TO COURT

The court may order you to move within a short period of time. IF YOU DON'T MOVE, your landlord can have the SHERIFF move you and all of your belongings out. The sheriff will put your property outside and you will have to make arrangements to move it somewhere else.

YOU HAVE RIGHTS

- 1. You have the right to come to court and tell your side of the case.**
- 2. You have a right to a trial by jury. A request for a jury trial must be in writing and filed with the Clerk of the Circuit Court prior to your hearing. You must request the jury trial immediately when your case is called, before your trial actually starts.**
- 3. You may come to court and speak for yourself, or you may have a lawyer represent you. If you want a lawyer, you must get one right away. If you are unable to come to court for any reason, you should talk to a lawyer.**
- 4. If you do not have a lawyer, and are not able to afford one, you may call one of the following Lawyer Referral Services and ask them to recommend a lawyer for you:**
 - CARPLS (Cook County's Legal Aid Hotline), Telephone (312) 738-9200
 - Chicago Bar Association Lawyer Referral Service, 321 S. Plymouth Ct., Chicago, IL 60604, Telephone (312) 554-2001
 - Illinois Tenants Union Eviction Hotline, Telephone (773) 478-1133
 - Cook County Bar Association Lawyer Referral Service, 188 W. Randolph St., Suite 720, Chicago, IL 60601, Telephone (312) 630-1157
 - Other Lawyer Referral Services are listed in your telephone directory.
- 5. If you cannot afford a lawyer, you may call one of the following agencies that may be able to provide you with free legal help:**
 - Cabrini-Green Legal Aid; 206 W. Division Chicago, IL 60610, Telephone (312) 266-1345 (Initial \$20 Fee)
 - Chicago Volunteer Legal Services, Telephone (312) 332-1624
 - Legal Assistance Foundation of Metropolitan Chicago; 111 W. Jackson Blvd., 3rd Floor; Chicago, IL 60604, Telephone (312) 341-1070 Fax (312) 341-1041
 - Law Offices of Kent College of Law Advice Desk, Room 602 Daley Center, Telephone (312) 603-3579
 - Lawyer's Committee for Better Housing, Inc.; 220 S. State, Suite 1700; Chicago, IL 60604, Telephone (312) 347-7600 Fax (312) 347-7604

Participating agencies of the Housing Advocacy Consortium: Cabrini-Green Legal Aid; CARPLS; Chicago Lawyer's Committee for Civil Rights; Lawyers' Committee for Better Housing, Inc.; Legal Assistance Foundation of Metropolitan Chicago; Metropolitan Tenants Organization and National Center on Poverty Law.