



OFFICE OF THE CLERK OF THE CIRCUIT COURT OF COOK COUNTY



Records Storage and Digital Imaging Center

1330 S. 54th Ave, Cicero, IL

“A Modern Records Center for the Cook County Clerk of the Circuit Court”

Fact Sheet

- Property purchased by Cook County in February 2013 for \$15.7 million, retrofitted at an additional cost of \$8.5 million for a total expenditure of \$24.2 million
- Built in 2009, the building is 260,728 square feet with 32-foot ceiling height, situated on a 12.18 acre lot.
- Centralized storage facility for the Clerk of the Circuit Court's records management services, consolidating the storage of 1.1 million boxes of court documents from five storage locations, and accommodating the annual growth of approximately 43,000 boxes. Storage capacity is 2 million boxes.
- Contains a built-in, elaborate modern shelving system to facilitate the use of the Clerk of Court's barcode scanning system for efficient tracking and retrieval of court files.
- Will house 80 Clerk of the Circuit Court employees in improved working conditions with modernized work stations, training areas, break room, conference room, multi-purpose area, secured vault, security storage for restricted access records, modular box lifts, and expansion space.
- Will employ state-of-the-art technology with wireless capabilities, enhancing the Clerk's Office's ability electronically transmit court information.
- All building features are LEED (Leadership in Energy & Environmental Design) certified.
- Will house hi-speed scanning stations for the digitization of court documents.
- Space designed for more efficient use of transportation fleet.
- Accessible by CTA bus and has 168 available parking spaces.