

**Request for Certified Copies of Court
Records in Adoption Proceedings**

(12/01/20) CCCO 0014

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

REQUEST FOR CERTIFIED COPIES OF COURT RECORDS IN ADOPTION PROCEEDINGS

Request Date: _____

Requestor Name: _____ Case File No.: _____

Address: _____ Relationship to Adoptee: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Email: _____

REQUIRED INFORMATION

ADOPTIVE PARENTS NAMES:

a) Father: _____ b) Mother: _____

ADOPTEE:

Full Adoptive Name: _____

Date of Birth: _____ Place of Birth: _____

City/State

INFORMATION REQUESTED: Decree of Adoption Certificate of Adoption General Information

REASON FOR REQUEST - REQUIRED

TO PROCESS YOUR REQUEST, WE MUST RECEIVE THE FOLLOWING:

- A copy of a valid Driver's License, State ID or Passport; if address above is different, please explain:

- A Certified or Notarized copy of your Signature.
- If Petitioner's last name is different due to marriage, or change of name, must provide a copy of marriage license or certified copy of Court Order changing your name.
- If requesting a copy of "Decree of Adoption", please enclose a money order or check in the amount of \$9.00.
- If requesting a copy of "Certificate of Adoption", please enclose a money order or check in the amount of \$9.00.
- Check or Money Order payable to: "Clerk of the Circuit Court of Cook County".

Iris Y. Martinez, Clerk of the Circuit Court of Cook County, Illinois

cookcountyclerkofcourt.org