

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

<p>_____</p> <p style="text-align: right;">Plaintiff(s)</p> <p style="text-align: center;">v.</p> <p>_____</p> <p style="text-align: right;">Defendant(s)</p>	<p>Case No. _____</p>
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**MOTION**

1. \* SERVICE OF PROCESS in this cause has not been made by the Sheriff. The Sheriff's return, not found, is dated \_\_\_\_\_.
2. \* The Sheriff of \_\_\_\_\_ County has not attempted service of process upon the defendant, however, the following facts as set forth more specifically in the attached affidavit provide a sufficient basis for the appointment of a special process server.

Petitioner moves the court to order service of process to be made by:

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMPLOYMENT \_\_\_\_\_

Name and address

A person over 18 years of age and not a party to this action.

Atty. No.: \_\_\_\_\_

Pro Se 99500

Name: \_\_\_\_\_

Atty. for (if applicable):

\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Primary Email: \_\_\_\_\_

**Iris Y. Martinez, Clerk of the Circuit Court of Cook County, Illinois**

**cookcountyclerkofcourt.org**

Under penalties as provided by law pursuant to 735 ILCS 5/1-109, the undersigned certifies that the statements set forth herein are true and correct or on information and belief, certifies that he/she verily believes the same to be true.

Date: \_\_\_\_\_

\_\_\_\_\_  
Movant or Attorney for Movant

**ORDER**

IT IS HEREBY ORDERED that \_\_\_\_\_ is hereby appointed to make service of process in this cause. \_\_\_\_\_ this motion is stricken.

Reason: \_\_\_\_\_

ENTERED:

Dated: \_\_\_\_\_

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Judge's No.

\* **Strike inapplicable paragraph.**

THE AFFIDAVIT OF RETURN OF SERVICE upon execution shall be stapled to the back side of the Court Summons and returned to court.