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Accessing the Odyssey Portal for Justice Partners and Authorized Agencies

Justice Partners and authorized agencies can access the Odyssey Portal with an internet connection, using a secure login.

1. Type the Odyssey Portal URL address into your browser:



https://cccportal.cookcounty clerkofcourt.org

- 2. Click on "Register/Sign In"
- Type in your registered email address and password to sign in.

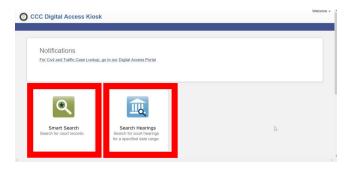
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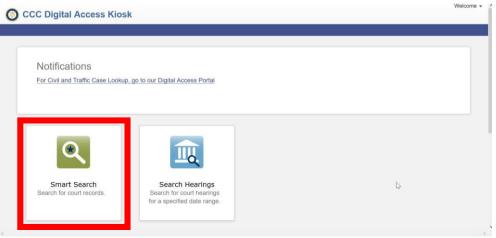


On the Odyssey Portal homepage, you will see Smart Search, which is used to search for court records and Search Hearings, used to search for court hearings for a specified date range.



Searching by Name or Case Number

To search for court records by name or case number, click on the Smart Search icon from the CCC Portal home page.



In Smart Search, click in the field to type a Case Number or a Name.





- A Name can be a defendant, plaintiff, attorney, judge, company name, etc.
- Names must be entered in Last Name, First Name sequence

of the Circuit Court of Cook County Odyssey Portal	Register
Smart Search	*Requir
Search Criteria	
Search Chiena	
* Enter a Record Number or Name in Last. First Middle Suffix Format	19
	×
* Enter a Record Number or Name in Last. First Middle Suffix Format	

Using The Wildcard Search

- Using the wildcard function (*) may help you find cases. For example John Smith = Smith, J*. Or Supreme Auto Body = Supreme*.
- Names are not case sensitive. You can enter first, middle, and last names in uppercase, lowercase, or a combination of both. The search results are the same.
- There is a minimum of one character in a first name, three characters in a last name, and four characters in a case number to use the wildcard feature.
- Once your search criteria is entered, click Submit.





How To Use Advanced Search

Clicking on Advanced Search will generate additional panels, which will appear under the main search window.

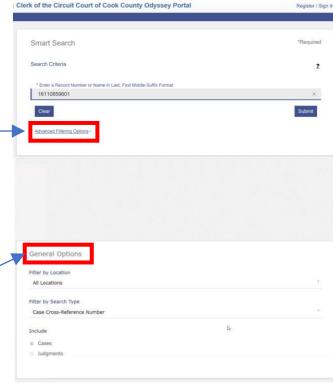
There are panels for General Options

(location and search type), Party Search criteria, Case Search criteria and Judgement Search criteria. You might need to scroll down to see them. Below is an explanation for each panel.

General Options Search Panel

The "General Options" search panel allows you to select the area of law for your search ("Filter by Location") and it enables you to search by several advanced criteria ("Filter by Search Type"). To filter by search type, click on the down arrow next to "Filter by Search Type". Search type filtering options include:

1) Attorney Bar Number – or ARDC Number;







- 2) Attorney Name;
- 3)Business Name;
- 4) Case CrossReference Number;
- 5) Case Number;
- 6) Citation Number;
- 7) Judicial Officer;
- 8) Nickname;
- 9) Party Name

Smart Search General Options General Options Party Search Crite Case Search Criteria Filter by Location Judgment Search All Locations Criteria Back to top Filter by Search Type Smart Search Smart Search Attorney Bar Nur ttorney Name Business Name Case Cross-Re Case Number Audicial Officer Party Name

One of the options within the "Filter by Search Type" panel is the Case Cross-Reference Number, which enables you to search by any of the following values:

Code	Description	Code	Description
APP	Appellate Number	IR	IR Number
CB-DCN	Central Booking # /Document Control #	FILM	Microfilm Number
CODEF	Co-defendant Number	RDN	Record Division Number
ACC	Contempt Case Number – Non-Criminal	MUNIM	Related Municipal Case Number
EAB	External Agency Number	SW	Search Warrant Control No.
FBI	FBI Number	SID	SID/IBI
FCC	Foreign County Case Number	TCKN	Ticket Number





To search by Case Cross-Reference number, click on Advanced Filtering Options, then scroll down to Filer by Search Type.

Select the Case Cross-Reference Number option under the Search Type dropdown list.

Smart Search	*Required
Search Criteria	,
* Enter a Record Number or Name in Last, First Middle Suffix Format	
Glear	Submit
Advanced Filtering Options - D	
General Options	
Filter by Location	
All Locations	¥
Filter by Search Type	
Smart Search	
ondit ocuron	
Smart Search	^
	* Enter a Record Number or Name in Last, Find Middle Suffix Format Com Advanced Editorsa Colorsa Filter by Location All Locations Filter by Search Type

After choosing Case Cross-Reference Number, scroll back up. The data entry field will change to Case CrossReference Number. Click in the entry field, type in your search, then click submit.

Case Cross-Reference Number

* Enter a Case Cross-Reference Number

Clear

Advanced Filtering Options-

If your Case Cross-Reference number search doesn't work, try the following approach:





Enter an asterisk in the Smart Search field, then click on Advanced Filtering Options.

Smart Search	*Required
Search Criteria	,
* Enter a Record Number or Name in Lant, First Middle Suffix Format	
Chear	Submit
Advanced Filtering Options - D	

Scroll down to the Party Search Criteria and enter the value in the field that you are searching for. For example, if you are searching for IR number, enter the IR number in that field.

Click on Submit to conduct your search.

Digital Access Kiosk		
Party Search Criteria		
Search by		
Party Name	 Business Name 	
Nickname		
Sounds Like		
Filter by Date of Birth From	Filter by Date of Birth To	
Filter by Driver's License State		
Filter by Driver's License Number		
Filter by FBI Number		
Filter by IR Number		
Filter by State ID Number		
Filter by Booking Number		





Party Search Panel

The "Party Search Criteria" panel allows you to narrow and focus your search results by factors

such as date of birth range, FBI number, License number, etc.

To use the Party Search panel, first enter the Party Name on the main search screen, then click on Advanced Filtering Options. Scroll down to Party Search Criteria,

click on the field that you want to filter your search by, then enter the appropriate values and submit your search.

You can filter Party Name searches by name, business name, nickname, date of birth ranges, drivers license state, drivers license number, FBI number, IR number, State ID number, Booking number.

Search by		
© Party Name	Business Name	
 Nickname 		
Sounds Like		
Filter by Digite of Birth From	Filter by Date of Birth To	
Filter by Driver's License State		
Filter by Driver's License Number		
Filter by FBI Number		
Filter by IR Number		
Filter by State ID Number		

Smart Search	*Required
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* Enter e Record Number or Name in Last, First Middle Suffix Format	
Clear	Submit
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CCC Digital Access Kios	sk
Party Search Criter	ria
Search by	
Party Name	 Business Name
 Nickname 	
 Sounds Like 	
Filter by Date of Birth F	rom Filter by Date of Birth To
Filter by Driver's Licens	se State
Filter by Driver's Licens	e Number
Filter by FBI Number	
Filter by IR Number	
Filter by State ID Numb)er
Filter by Booking Numb	





Case Search Panel

In the Case Search panel, additional filtering options are available to further refine your Case Number search. First enter the Case Number on the main search screen, then click on Advanced Filtering Options.

Scroll down to Case Search Criteria, click on the field that you want to filter your search by, then enter the appropriate values and submit your search.

You can filter Case Number searches by Case Type, Case Status, range of File Dates and Judicial Officer.

Viewing Search Results

A maximum of 200 search results are displayed. Certain default columns are shown, such as Case Number,

Defendant, File Date, Type and Status.

	Smart Search	*Required
	Search Criteria	,
	* Enter a Record Number or Name in Last, First Middle Suffix Format	
	Cilear	Submit
-	Nonnood Filtering, Options -	

Filter by Case Type		7
Filter by Case Status		1
Filter by File Date Start	Filter by File Date End	
Filter by Judicial Officer		v

	2 A									Prir
Party Search	Results									
Name					✓ Date of Birth					
 BROWN, JAME 										
Cases Case umber	tyle / Defendant	~	File Date*	~	Туре	~	Status	~	Cases (4- Judgmen	
01CR2017 501	GANDEMER, GREGORY		11/09/2001		Felony Indictment		Case Disposed			
01 389001	LANIER, MAURICE		10/11/2001		Felony Indictment		Case Disposed			
01CR1634004	DELGADO, BILLY		07/11/2001		Felony Indictment		Case Disposed			
01CR1558001	CARUSO, JOSEPH		06/29/2001		Felony Indictment		Case Disposed			
01CR1492101	MAJEWSKI, LAURA		06/22/2001		Felony Indictment		Pending			





L Sort Ascending

↓₹ Sort Descending

🗹 Туре

Status
Location
Party Name
T Filter
Show items with

Is equal to

And 👻 Is equal to

8/1/2012

8/2/2013

Filter

m

To change or add columns to your results window, click on the down arrow

next to any of the column headers. Select the columns you want to display by selecting them from the "columns" section within the dropdown menu. Note that you can only display a maximum of 6 columns at any time.

You can also sort your search results by clicking on the dropdown arrow next to the column header that you want to sort, then selecting the type of sort from the dropdown menu. Notice that you can sort by date range as well.

	(CCC Digital Access Kid	osk				Weic
		Party Search Resul	lts		✓ Date of Birth		Print
Click on the Case Number to view the results of a case.		Cases	/ie / Defendant	✓ File Date [™]	V Type	✓ Status	Cases (44) Judgments (0)
New the results of a case.		01CR2617901 BA	NDEMER, GREGORY NIER, MAURICE	11/09/2001	Felony Indictment	Case Disposed	- 4000 at 100 at
		01CR1558001 CAP	LGADO, BILLY RUSO, JOSEPH	07/11/2001 06/29/2001	Felony Indictment	Case Disposed Case Disposed	





The case results will appear in a separate window. The key identifiers of the case are listed on the right side of the Case Summary panel.

Scroll down, if necessary, to view the entire contents of the case.

Notice that Hearings and Events (formerly called dispositions) are automatically sorted in reverse chronological order (most recent first).

A	ision: 01CR2617901			
-> Case S	ummary			
	Crimi	nal Division		
	Case	Summary		
	Case No.	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		
People of the S	state of Illinois vs. JOHN DOE	Judicial Officer: Filed on: Secord Dix'-ion Number: Central Booking Number/Document Control Number:	11/09/2001 G613630 014922634 038312960 441775TA6	
Case Info	rmation			·
001. RESIDENT DCN:	Statute Deg Date cago Police Department Int. BURGLARY 720-5(1)-93 F1 01/28/2002 014922634 Sequence: 001 01/28/2002 01/28/2002 01/28/2002 Overview Common Commission 01/28/2002 001 01/28/2002		Case Type: Felor Case Status: 09/0	ny Indictment 4/2002 Case Disposed
Related Cases 01114419101 (In Statistical Clo 09/04/2002 Dis	slictment) sures posed			
Assignme	nt Information Current Case Assignment Case Number XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			
	Judical Officer Jane			
Party Info				
Party Info				
Defendant	Intraction Lead Attorneys JOE, ATTORNEY Actionate Attorneys JOE, ATTORNEY Actionate Height: 510 Differ Agency Neight: 560			
Defendant	Primation Level Attorneys JOE, ATTORNEY Articles Articles Diff, ATTORNEY Articles Articles Articles Articles Articles Articles Articles Article	01 DESC-01003617401 ID# 04100791444		
Defendant Events an	JOHN DOC Least Adturneys JOE, ATTORNEY Activities Activities JOE, ATTORNEY Activities Main and activities Mole activities 116850 IN Number, CONSTRUCTION activities Other Agency Number: 116850 IN Number, CONSTRUCTION activities Ad Orders of the Court Mole: Indictment/Information-Clerks Office Presiding Jology: Body: R00M: 1799 IDEC: CART: Mole: 170/2002 C 0909 AM - 1 MODe: 17			
Defendant Events an 11/09/2001	Prination Lead Attorneys JOE, ATTORNEY Actioned JOE, ATTORNEY Actioned UD47, 100310 UD47, 2007,1004 UD47, 2007,100 UD47, 2			

Only 50 results are displayed. Click on "Show More" or "Show All" to display more results.

12/27/2018	Cash Bond Refund Processed Forwarded Accounting Department ROOM: 1799 JDGE: 0 AMOUNT: 180.00 DESC: 0-1361928 SURETY	
12/05/2018	CMT Call (Judicial Officer: Maldonado, Alfredo) ROOM: 1712 IDGE: 2113	
12/05/2018	Recommt - Original Terms And Conditions (Judicial Officer: Maldonado, Alfredo) ROOM: 1712 / DOE: 2113	
12/06/2018	Petition For Violation Of Probation Withdrawn (Judicial Officer: Maldonado, Alfredo) ROOM: 1712 /DGE: 2113	
12/05/2018	Defendant On Bond (Judicial Officer: Maldonado, Alfredo) ROOM: 1712./DGE: 2113	
12/06/2018	Order of Court (9:30 AM) Events: 11/19/2018 Continuance By Order Of Court	
11/19/2018	Defendant Released On Cash Or Deposit Bond ROOM: 0200 /DGE: 0	
11/19/2018	Recall/Execute Sent To Police Agency ROCM: 1799 JDGE: 0	
11/19/2018	Continuance By Order Of Court (Judicial Office: Maldonado, Alfredo) ROOM: 1712 /DGE: 2113 CDATE: 12/05/2018 C: 09:30 AM - 2 MODA: 1712	
11/19/2018	Warrant Returned, Executed,Filed (Judicial Officer: Maldonado, Alfredo) ROOM: 1712 / DGE: 2113	
11/19/2018	Order Of Court Only Release Defendant On D Bond (Judicial Officer: Maldonado, Alfredo) SHOW MORE	SHOW ALL



MARIYANA T. SPYROPOULOS clerk of the circuit court of cook county



9

Since these results are displayed in a web format, you can further search within the results page by using your browser's "find" function. Just click on the find function within your browser, select "Find on This Page" and enter your keyword search.

This will highlight all results that match your keyword search.

NOTE: these steps will vary, depending upon the browser you are using. You can also print your results out by clicking on the "Print" icon in the search results window.

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	Related Cases			_	
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	Statistical Closures				
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		: 180.00 DESC: D-1361928 SURETY			
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	12/06/2018 Off Call (Judicial Officer: Maldor				
	ROOM: 1712 JDGE: 2113 12/06/2018 Recommit - Original Terms And Cor	editions (Judicial Officer: Maldonado, Alfredo)			
	ROOM: 1712 JDGE: 2113				
	12/06/2018 Petition For Violation Of Probation ROOM: 1712 JDGE: 2113	Withdrawn (Judicial Officer: Maldonado, Alfredo)			
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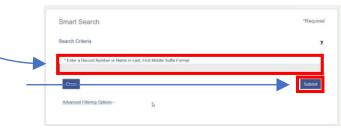


QUICK REFERENCE SEARCHES

Quick Reference Search - by Case Number



In Smart Search, click in the data	a entry
field and type in your Case	
Number.	\langle



Click Submit to view your case number search results.





Quick Reference Search - By CB Number

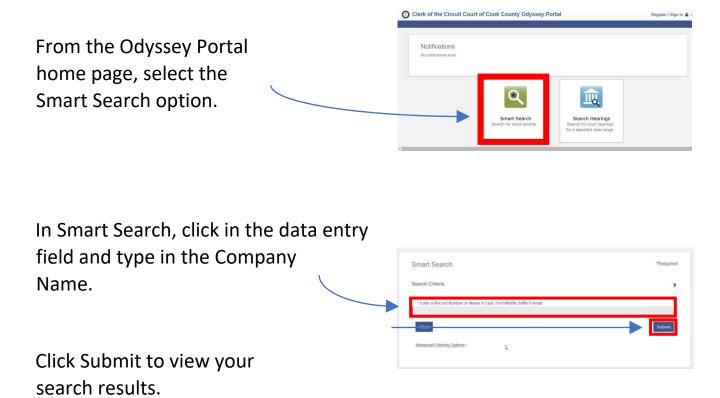
	Clerk of the Circuit Court of Cook County Odyssey Portal	Register / Sign In 🛔 -
From the Odyssey Portal home page, select the Smart Search option. Click on Advanced Filtering Options, then	Notifications He rotifications exist.	
scroll down to Filer by Search	Smart Search	*Required
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/ 1	* Enler a Record Number or Name in Last, First Middle Suffix Format	
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	Filter by Location All Locations	
Select the Case Cross-Reference	Filter by Search Type	
Number option under the Search	Smart Search Smart Search	^
Tvpe drop-down list.	Attorney Bar Number Attorney Name	
	Case Cross-Reference Number	

Scroll back up to enter the CB Number. You will notice that the data entry field will change to Case CrossReference Number. Click in the entry field and type in the CB Number, then click submit.

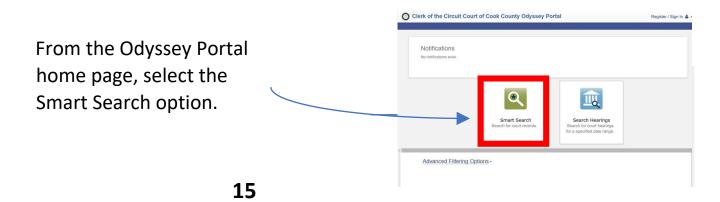




Quick Reference Search - by Company Name



Quick Reference Search - By FBI Number







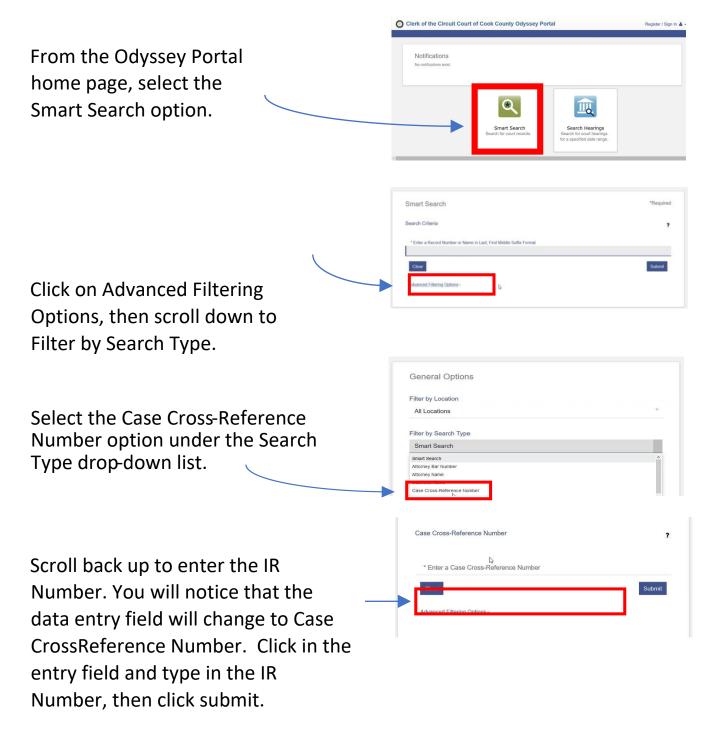
Click on Advanced Filtering Options, then scroll down to Filer by Search Type.	Smart Search Bearch Criteria : * Enter a Record Number on Nome in Last, Find Middle Suffix Format Court Search Effering Options - La	"Required ? Submit
Select the Case Cross-Reference Number option under the Search Type drop-down list.	General Options Filter by Location All Locations Filter by Search Type Smart Search Smart Search Mitomey Bark humber Altorney Name Case Cross-Reference Number	×

Scroll back up to enter the FBI Number. You will notice that the data entry field will change to Case CrossReference Number. Click in the entry field and type in the FBI Number, then click submit.





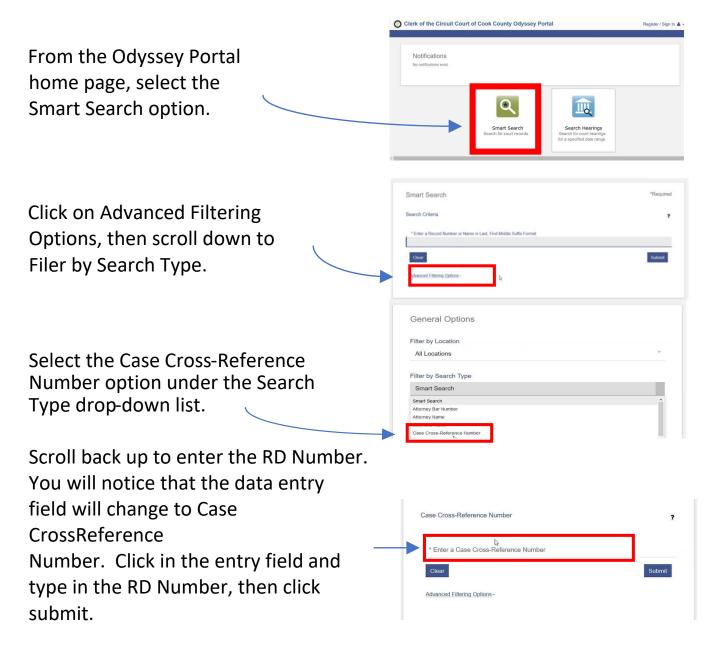
Quick Reference Search - By IR Number







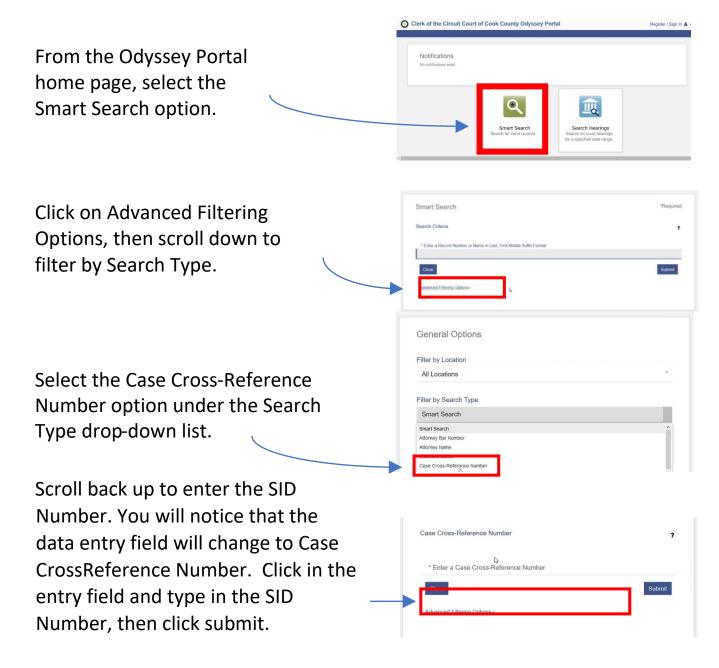
Quick Reference Search - By RD Number







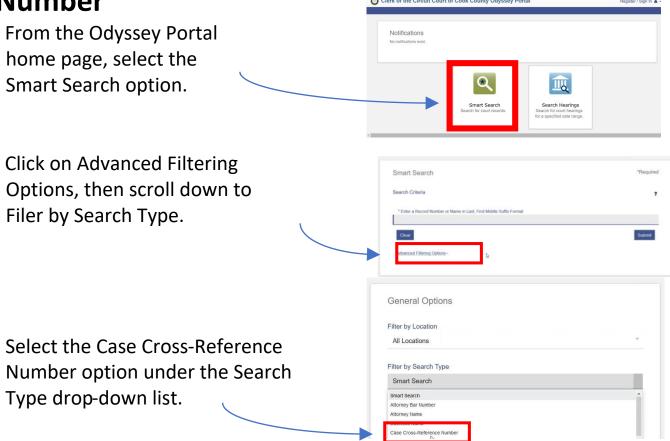
Quick Reference Search - By SID Number







Quick Reference Search - By Ticket



Scroll back up to enter the Ticket Number. You will notice that the data entry field will change to Case CrossReference Number. Click in the entry field and type in the Ticket Number, then click submit.







Register / Sign In 🛔 -

Quick Reference Search - By Warrant Number

NOTE: Only certain authorized agencies and justice partners (i.e. law enforcement) have the security clearance to search for warrants.

From the Odyssey Portal home page, select the Smart Search option.	Notifications No notifications exist: Smart Search Search for court records. Search Rearings for a specified date range.
	Smart Search "Required
Click on Advanced Filtering Options, then scroll down to General Options.	* Eriter a Record Number or Name in Last, Finst Middle Suffix Format Citizer Menocod Filtering Options -
Make sure to select ALL three options (Cases, Judgement and Warrants).	General Options Filter by Location All Locations Filter by Search Type Smart Search Include Cases Judgments Judgments

Scroll back up and enter the case number, followed by an asterisk. Or enter the specific warrant number. This will return all warrants and their associated cases.

Smart 9	Search	*Requi
Search Cri	teria	
13CR11	ancara Number of Namer et Last, First Middle Sulfix Format 88201*	
Clear		20.000
Advanced F	itiering Options -	





Quick Reference Search - By Warrant # (continued)

Notice that the search displays all cases AND warrants associated with your search criteria.

Under the warrants list, clicking on the warrant number within the results page will return only basic information about the warrant.

For more detailed information about a warrant, you must conduct a case search. Click on Smart Search to get back to the main search page.

Quick Reference Search - By Warrant # (Continued)

Case Number Style / Defendant	✓ file.Data ⁺	✓ Tros	~	Status	Y Date of Brth
13CR1188201 LEE, VICTOR	97/09/2013	Felony Information		Case Disposed	01/25/1990
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13CR1188201-W002	Warrant Executed		07/01/2016		Criminal Division
13CR1188201-W001	Warrant Recalled by Court		03/14/2014		Criminal Division
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Clicking on the Case Number within the search results will take you to a more detailed illustration of the warrant information.



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Search for Hearings

To search for hearings, click on the "Search Hearings" icon from the Odyssey Portal home page.







Select "Criminal" in the Search Location field to search for a criminal case. Hearings in other areas of law will be available once Odyssey Portal is implemented for those areas of law.

- From the dropdown list, select the type of hearing you are searching for.
- To filter your search, select from the "Search Type" dropdown list. You can filter by:
 - 1) Case Number; 2)
 Party Name; 3) Business
 Name; 4) Attorney
 Name; 5) Attorney Bar
 Number (of ARDC
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 Courtroom Location

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- To search for hearings in a specific courtroom or location, select "courtroom" from the "Search Type" dropdown list.
- A new field titled "Select Courtroom" will appear. Click on this field and select from the dropdown list for available courtrooms or locations.
- For example, to search for a hearing in District 2, select "courtroom" from the "Search Type" dropdown list. Scroll all the way down until you see the courtroom within District 2, then select it and click on "Submit"

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Criminal		-
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 You can also specify a date range for your search by clicking on the "Search by Date" fields and entering the start and end dates for your search.

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Viewing Search Hearings Results

- To sort your search results, click on the down arrow next to the field you want to sort by.
- To view your results in a calendar format, click _____ on the calendar icon.

The search returned 162 hearings, but could have returned more. Please narrow the search by entering more precise criteria.										
Case Number -	Style / Defendant -	Case ype -	ate / Time -	Hearing Type -	Judge ~	Courtroom -	Case Category			
18500425101	POOLE, FREDRICK T	Munic	18/2019 9:00 AM	By Agreement		District 5, Courtroom 207, 10220 South 76th Avenue, Bridgeview, IL 60455	Criminal			
18CR1619401	JONES, ADRIAN	Felony Indictment	4/18/2019 9:30 AM	By Agreement	/	District 5, Courtroom 110, 10220 South 76th Avenue, Bridgeview, IL 60455	Criminal			
18CR1619401	JONES, ADRIAN	Felony Indictment	4/18/2019 9:30 AM	By Agreement		District 5, Courtroom 110, 10220 South 76th Avenue, Bridgeview, IL 60455	Criminal			
19500069901	STUART, IMMY L	Municipal	4/19/2019 9:00 444	Bond Hearing		District 5, Courtroom 207, 10220 South 76th Avenue, Bridgeview, II, 60455	Criminal			
19500069801	INES-RODRIGUEZ, HUGO	Municipal	4/19/2019 9:00 AM	Bond Hearing		District 5, Courtroom 207, 10220 South 76th Avenue, Bridgeview, IL 60455	Criminal			
19500070001	SHAW, COREY JOSEPH AN	Municipal	4/19/2019 9:00 AM	Bond Hearing		District 5, Courtroom 207, 10220 South 76th Avenue, Bridgeview, IL 60455	Criminal			
19G80099501	WRESON, MARTELL	Felony Indictment	4/19/2019 1:00 PM	By Agreement	Adcock, Robert H	District 5, Courtroom 105, 10220 South 76th Avenue, Bridgeview, IL 60455	Criminal			
1950071301	MARTINEZ, ARMANDO 3	Municipal	4/22/2019 9:00 AM	By Agreement		District 5, Courtroom 201, 10220 South 76th Avenue	Criminal			







Where To Go For Help

For technical support, call the Clerk of the Circuit Court MIS Bureau Client Service Help Desk at:

+1.312.603-HELP (1.312.603.4357)

Or you can reach the help desk via email at

helpdesk@cookcountycourt.com

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