



**Mariyana T.
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Clerk of the Circuit Court Cook County

Civil Appeal Filings

The Civil Appeals Division is responsible for processing civil appeals and preparing supplemental records.

**Civil Appeals Division, Room 801
Daley Center, 50 W. Washington
Chicago, IL
(312) 603-5406**

What is a Civil Appeal?

A Civil Appeal is when a party who loses a case in the circuit court appeals the case to the appellate court. This process begins with the filing of a Notice of Appeal.

What is a Notice of Appeal?

A Notice of Appeal serves as notice that one of the parties in a civil case is asking for a review of the lower court's decision. If the appeal is successful, the matter may be returned to the trial court for additional proceedings including a new trial.

Where do I file a Notice of Appeal?

Civil Notices of Appeal are filed at the Daley Center or online at illinois.tylerhost.net/ofsweb. Notices of Appeal filed in the districts are forwarded to the Civil Appeals Division.

How much does it cost to file a Notice of Appeal?

There is no fee to file a Notice of Appeal but there are fees directly relating to the preparation of the Record on Appeal. That cost is a deposit of \$70, to be applied against the final fee.

- Over 100 pages and less than 200, costs \$100
- There is an additional fee for each page over 200 and costs \$.25 per page

How can I get the Circuit Court fees waived?

The fees can be waived if a judge approves your application Sue or Defend as a Poor Person also known as a 298 Petition.

***The Clerk of the Circuit Court of Cook County is barred by law from providing legal advice.
This document is not legal advice.***

**Self Represented Litigant Center: (872) 529-1093
Customer Service: (312) 603-5030
www.cookcountyclerkofcourt.org**

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