



**Mariyana T.
Spyropoulos**

Clerk of the Circuit Court Cook County

Passports

You can apply for or renew your U.S. passport at the Clerk's Office in the Probate Division at the Daley Center.

**Probate Division, Room 1202
Daley Center, 50 W. Washington
Chicago, IL
(312) 603-6441**

What do I need for my passport application?

An application consists of the following five items:

- Completed U.S. Dept. of State Application for Passport
- Proof of U.S. Citizenship
- Proof of Identity
- Two Identical Photographs
- Passport Application Fees

Who may renew a passport?

You may renew your passport, if you meet the following conditions:

- Your most recent passport was issued when you were 16 years old or older
- Your most recent passport was issued within the last 15 years
- Your most recent passport is not damaged or mutilated
- You now use the same name as on your most recent passport (or you can properly document that your name has been changed by marriage or court order)

How do I renew my passport?

We DO NOT process renewals here at the Daley Center.

If you meet all the above conditions for renewal, you send the following items to the National Passport Center (address is on application form):

- Completed "Routine Service – Passport Renewal" Form DS 82
- Your most recent passport
- Passport fee of \$130.00 (Adult), check or money order payable to the Department of State
- Two (2) recent identical photos

You mail it yourself to the Routine Service or Expedited Service which is on the application form. Additionally, if you are age 25 or older, you can renew your passport online at the The U.S. Department of State website.

***The Clerk of the Circuit Court of Cook County is barred by law from providing legal advice.
This document is not legal advice. If you have any questions, you should consult an attorney.***

**Customer Service: (312) 603-5030
www.cookcountyclerkofcourt.org**



**Mariyana T.
Spyropoulos**

Clerk of the Circuit Court Cook County

Passports

What are the fees for a passport?

We accept cash or credit card for the \$35 Execution (Acceptance) Fee. Personal check, company check, or money order make payable to U.S. Dept. of State as a form of payment for the passport. Fees are as follows:

Adult Application (16 and older):

application and execution fee are paid separately

Product	Form	Application Fee	Execution (Acceptance) Fee
Passport Book	DS-11	\$130	\$35
Passport Card	DS-11	\$30	\$35
Passport Book & Card	DS-11	\$160	\$35

Child Applicants (15 and younger):

application and execution fee are paid separately

Product	Form	Application Fee	Execution (Acceptance) Fee
Passport Book	DS-11	\$100	\$35
Passport Card	DS-11	\$15	\$35
Passport Book & Card	DS-11	\$115	\$35

***The Clerk of the Circuit Court of Cook County is barred by law from providing legal advice.
This document is not legal advice. If you have any questions, you should consult an attorney.***

Customer Service: (312) 603-5030
www.cookcountyclerkofcourt.org